

Lawrence County Developmental Disabilities
Board Meeting Minutes
December 12, 2024 6:00 pm
Open Door School Cafeteria, 606 Carlton Davidson Lane, Coal Grove, OH 45638

1. Call to Order
Meeting was called to order by Debra Jones, President at 6:00 p.m.
2. Roll Call

Amanda Carte	Present
Mike Gore	Present
Tanner Huff	Absent – No Notice
Debra Jones	Present
Sara Marks	Present
Brandan Smith	Present
Steve Thompson	Absent – Prior Notice

Others Present
Julie Monroe, Superintendent
Amy Brand, Business Manager
Shannon Allen, Executive Assistant
Larry Whaley, IT/Finance Assistant
Jeff Townsend, Director of Operations
Shelley Clifford, EI Director
Monica Schwab, Community Outreach
3. Adoption of Agenda
There were no changes to the agenda.
Motion was made by Ms. Carte to approve the agenda as presented. Seconded by Mr. Gore.
Roll call.

Ms. Carte Yes	Mrs. Marks Yes	
Mr. Gore Yes	Ms. Jones Yes	Mr. Smith Yes
4. Public Comments – There were no public comments
5. Approval of November Minutes
Motion was made by Mr. Gore to approve the November 14, 2024 Board Meeting Minutes.
Seconded by Ms. Carte.
Roll Call.

Ms. Carte Yes	Mrs. Marks Yes	
Mr. Gore Yes	Ms. Jones Yes	Mr. Smith Yes

6. Committee Reports

A. Ethics Council

Motion was made by Mrs. Marks to approve the Ethics Council report.

Seconded by Mr. Smith.

Roll call.

Ms. Carte Yes Mrs. Marks Yes

Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

B. Nominating Committee

Motion was made by Mr. Smith to approve the Nominating Committee's slate of board officers as presented. Seconded by Ms. Jones. The Board officers for 2025 will be as follows. President, Mike Gore, Vice President, Steve Thompson and Recording Secretary Mandy Carte.

Roll call.

Ms. Carte Yes Mrs. Marks Yes

Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

7. Finance and Expense Reports, November, 2024 Amy Brand

Mrs. Brand submitted a report prior to the meeting and gave an overview of her report.

Motion was made by Mr. Gore to approve the November 2024 Finance reports. Seconded by Mrs. Marks

Roll Call

Ms. Carte Yes Mrs. Marks Yes

Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

8. Superintendent Report – Julie Monroe

Ms. Monroe submitted a written report for the month of December, 2024 prior to the Board meeting.

9. Program Reports – Written reports submitted prior to meeting

10. Old Business – None

11. New Business

A Board Resolution was presented to Debbie Jones to recognize her 12 years of service on the Board.

Motion was made by Mrs. Marks to approve the Board Proclamation recognizing Debbie Jones.

Seconded by Mr. Smith.

Roll call.

Ms. Carte Yes Mrs. Marks Yes

Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

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B. Open Door School – Resolution 12-12-24 was presented for approval to provide school age services during the 2025-26 school year. This is an annual requirement.

Motion was made by Mrs. Marks to approve the Open Door School Resolution. Seconded by Ms. Carte.

Roll call.

Ms. Carte	Yes	Mrs. Marks	Yes		
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes

C. Strategic Plan Progress Report – 2024 – Ms. Monroe reviewed the strategic plan progress report for 2024.

Motion was made by Mr. Gore to approve the Strategic Plan Progress Report. Seconded by Ms. Jones.

Roll call.

Ms. Carte	Yes	Mrs. Marks	Yes		
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes

D. SOCOG Services – Addition of Family Advocate and MOU with AFCFC for in-kind office space contribution.

Ms. Monroe discussed the need for additional parent and family support to navigate services and to assist with special situations when needed. The recommendation was made to purchase the services of a Family Advocate through the SOCOG (Southern Ohio Council of Governments). Additionally, Ms. Monroe asked the Board to approve the use of office space at the LCDD Board Office for the AFCFC (Appalachian Family and Children First Council) staff members. Most of the children they provide services to are eligible for LCDD services. Having AFCFC located at LCDD would assist with communication between the two entities and avoid duplication of services.

Motion was made by Mrs. Marks to approve the Superintendent to add Family Advocate services to the SOCOG contract, and to enter into an MOU with AFCFC for in-kind office space contribution. Seconded by Ms. Carte.

Roll call.

Ms. Carte	Yes	Mrs. Marks	Yes		
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes

E. Executive Session – ORC 121.22 (G) (1) – To consider the appointment, employment, or compensation of a public employee or official.

Motion was made by Mrs. Marks to approve the Executive Session – ORC 121.22 (G) (1) – To consider the appointment, employment, or compensation of a public employee or official.

Seconded by Mr. Gore.

Roll call.

Ms. Carte	Yes	Mrs. Marks	Yes		
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes

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Resumed regular session at 7:34 p.m.

12. Announcements – No announcements
13. Next Board Meeting – January 9, 2025 @ 6:00 p.m.
14. Adjournment

Motion was made by Mr. Gore to adjourn the meeting. Seconded by Mrs. Marks. Motion carried.
Meeting adjourned at 7:35 p.m.

Meeting minutes prepared by: Shannon Allen, Executive Assistant



Mike Gore, President

1-9-2025

Date



Mandy Carte, Recording Secretary

1/9/25

Date

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